

30 Days or Less

The following is checklist to assist in the pre-deployment phase of your processing. All forms mentioned below can be obtained from the UDC Website.

_____ Security Clearance if required (Start within 48 hours of notification of assignment)

_____ Passport (Start within 48 hours of notification of assignment)

_____ Itinerary (Can be made any time after notification of assignment)

_____ Government Credit Card

PREDEPLOYMENT TRAINING (Should be completed within one week after notification of assignment):

_____ CRC Prerequisite Training

ADMINISTRATIVE (Should be accomplished within one week after notification of assignment)

_____ Log on to EngLink and update your Personal and Record of Emergency

_____ ENG 6037-E Family Readiness Information Form

_____ DD Form 93 Record of Emergency

_____ Complete Country Clearance Form

_____ UDC Clothing Issuance / ID Tag Form

_____ DD Form 2887 (For Eagle Cash Card) (DoD Civilians only)

INFORMATION MANAGEMENT (Within two weeks after notification of assignment)

_____ Ensure you have a valid AKO Account and **KNOW YOUR USER NAME/ PASSWORD.**

MEDICAL (Medical appointments should be made within 48 hours after notification of your assignment) Ensure you print off this part of your checklist and take it with you to your doctor to ensure all medical tests are completed.

MEDICAL FORMS

- _____ DD Form 2808, Report of Medical Exam
- _____ DD Form 2807-1, Report of Medical History
- _____ DD Form 2795, (needs to be filled out electronically through AKO).
- _____ DD Form 771, Eyewear Prescription.

LABS:

- _____ G6PD (Once in a lifetime test and does not have to be re-accomplished)
- _____ Blood Type/RH (once in a lifetime test and does not have to be re-accomplished)
- _____ DNA on File (Not always possible) once in a lifetime test and does not have to be re-accomplished

IMMUNIZATIONS

- _____ ANTHRAX (If deploying for more than 15 days)
- _____ HEPATITIS A
- _____ HEPATITIS B
- _____ INFLUENZA
- _____ MMR (Measles, Mumps, Rubella) (As an adult, once in a lifetime).
- _____ POLIO (oral or IM) (As an adult, once in a lifetime)
- _____ SMALLPOX (If deploying for more than 15 days)
- _____ TETANUS / DIPHTHERIA
- _____ TUBERCULIN SKIN TEST (PPD)
- _____ TYPHOID